

## **Minutes from Ordinary meeting of Britford Parish Council on Thursday 4<sup>th</sup> March at 6.30pm on Zoom conference platform.**

**Start Time:** 6.40pm

**Present:** Derek Finnis (Chairman), Jane Ranaboldo, Enid Alston, Tim Bonallack, Martin Sturgeon.

**Also, present:** Jay McGowan (Clerk), Victoria Sturgeon, Cllr Clewer and three members of the public.

### **Public session:**

Mr and Mrs Wheeler raised their concerns over a fence and compost shed that has been erected on the grassed area of Thatched Cottage. A large structure and heavy fence have been erected by the owners, several residents have concerns over this for a few reasons:

1. The land is in a conservation area and prior planning permission should have been obtained.
2. As Thatched Cottage is a listed building, planning permission is required for any changes.
3. The post erected exceeds the permitted height for adjoining highways, it should also be at least 1 meter back from the road.
4. If the owners incorporate the grass area into the garden, this will mean a change of use and therefore would require planning permission.

Mr Nick Ward attended the meeting to listen to Britford Parish Council's objections to the Wiltshire Council Local Plan Review Consultations.

### **Agenda.**

**21.02.01 Apologies for Absence:** To receive and accept apologies for absence: Caroline Heaven, John Smart.

**21.02.02 Vacancies in Office of Parish Council:** None

**21.02.03 Declaration of Interest:** Members to disclose their interests in matters to be discussed and to decide requests for dispensation. Cllr Bonallack, Thatched Cottage is a neighbouring property.

### **21.02.04 Minutes of Parish Council Meetings**

Minutes of ordinary Britford Parish Council meeting held 7<sup>th</sup> January 2021. **Resolved:** All attending members in agreement of minutes to be true record. [To be signed by Chairman at a future date.](#)

Notes from Britford Parish Council meeting held 1<sup>st</sup> February 2021 regarding Wiltshire Council Local Review Plan Consultations. **Resolved:** All attending members in agreement to be true record. [To be signed by Chairman at a future date.](#)

Notes from Britford Parish Council meeting held 15<sup>th</sup> February 2021 regarding Wiltshire Council Local Review Plan Consultations. **Resolved:** All attending members in agreement to be true record. [To be signed by Chairman at a future date.](#)

### **21.02.05 Clerk's report/Matters Arising.**

1. Banking: Clerk has access, Derek Finnis, Jane Ranaboldo and Jay McGowan have Full Power Access. **Action:** [Jay McGowan to only have administration access, DF will change this. TB to be added for full power access.](#)
2. Website Accessibility: to approve statement. **Resolved:** All attending members in agreement to statement. **Action** [JMCG to add to website.](#)

3. Letter to Cllr Clewer regarding Pedestrian Zone in Salisbury City Centre has been sent. No further action required.

4. Precept Submitted. No further action required.

5. CIL Payment of £2517.24 received – 17/11832/FUL: Land south of 12 High Road, Britford.

**Resolved:** All attending councillors in agreement to use this towards the installation/maintenance of dog waste bins.

6. Salisbury Cycle Liaison Panel meeting held 20<sup>th</sup> January 2021 – nothing to report.

7. Southern Wiltshire Area Board meeting held 28<sup>th</sup> January 2021 – nothing to report.

8. Wiltshire Council application to EA for funding – support for funding submitted by Cllr Sturgeon; decision will be made in Spring.

#### **21.02.06 Proposal to amend “decision making of matters raised in public session”.**

Having reviewed the legislation provided prior to the meeting – Schedule 12 of the Local Government Act 1972, paragraph 39 it was **resolved** all matters would be discussed and actioned on (if required) at a scheduled meeting. If needed an extra ordinary meeting would be scheduled to comply with “three clear day” summons rule.

#### **21.02.07 To consider any urgent matters raised in public session or information from Councillors** (For discussion only, no decision can be taken)

Thatched Cottage to be discussed in item 21.02.10.

Wiltshire Council Local Plan Review to be discussed in item 21.02.12.

#### **21.02.08 Dog Waste Bins: To review the quotes received from ID Verde for the installation of 5 bins.**

**Installation of 5 x 25L bins at various locations = £947.44 + VAT (£1136.93)** includes all labour, equipment, materials, and disposal costs.

Emptying of Bins = £3.65 + VAT (£4.27) per bin, includes disposal, new bags, and cleaning of bins.

**Weekly disposal = £925.60 + VAT (£1110.72)**

**Fortnightly disposal = £462.80 + VAT (£555.36)**

Minimum 1 year contract.

Once installed; the bins belong to parish council. If requested bins can be removed and disposed of or taken to a storage site of choice. To end a collection one month’s notice must be given.

**To remove all 5 bins the approx. cost would be £250 + VAT but this is subject to change depending on costs at that time.**

**Resolved:** All attending members agreed to having 5 waste bins installed at various locations in Britford. It was also voted to use CIL funds for this. [Action Cllr Ranaboldo will email the clerk with the exact locations, who will seek permission from landowners for installation.](#)

#### **21.02.09 Overgrown Poplar Tree at Lower Road/High Road junction.**

It has been noted by a resident the tree has overgrown and could possibly block the view towards Downton. It has been noted by The Council this tree is an Aspen Tree and maintenance has already been carried out by the property owner.

#### **21.02.10 The Thatch Cottage.**

Construction of an oversized compost bin and fence surrounding grass area. PC to consider the size/area of construction and if correct planning procedures were followed. Prior to the meeting the clerk carried out a search for planning permission – none was found. **Resolved:** A member of

Council will speak to the owners regarding the construction. **Action:** The Clerk will send a formal request to either provide evidence of planning permission or to remove the fence.

#### **21.02.11 Wiltshire Council Local Review Plan Consultations.**

Cllr Ranaboldo has confirmed the advice of a professional planner has been sought to draft the objection letter. Cllr Clewer suggested submitting photos with the letter as evidence to support the flooding and to stress the importance of keeping the green gap between Britford and Salisbury City Centre. **Resolved:** Cllr Ranaboldo to draft the objection letter and Victoria Sturgeon to complete the consultation format, both will be sent to the Clerk. **Action:** The Clerk will submit both objections to Spatial Planning and send copies to Cllr Clewer, Cllr Sturgis, Cllr Corbin, Ms G Clampitt- Dix and John Glen MP.

#### **21.02.12 AGM Meeting.**

To consider plans if meetings are allowed face to face. **Resolved:** The Council are happy to hold face to face meetings if allowed – the clerk will monitor the situation. **Action:** Clerk will send all councillors the nomination forms to be completed and then submit them by appointment together at Wiltshire Council Offices. Clerk will place notice of Elections on the noticeboards.

#### **21.02.13 Forthcoming meetings**

1. OFWG: Wednesday 21<sup>st</sup> April 2021 – Microsoft Teams. Cllr Finnis will try to attend.

#### **21.02.14 Finance**

Schedule of payments: See attached list. **Resolved:** All payments authorised. **Action:** Clerk will raise payments.

#### **21.02.15 Correspondence**

1. Please promote the Census 2021 – Clerk has ordered promotional posters to place on noticeboard. **Action:** Clerk will put up notices on the noticeboards.

#### **21.02.16 Any Other Business**

1. To consider upgrading/investing in Parish Council website. **Resolved:** It was agreed to be discussed at a future meeting.

#### **21.02.17 To note the dates of next ordinary meetings:**

Thursday 13<sup>th</sup> May 2021 - To be changed to allow for Elections and AGM.

Thursday 8<sup>th</sup> July 2021

Thursday 2<sup>nd</sup> September 2021

Thursday 4<sup>th</sup> November 2021

#### **20.02.18 To close the meeting.**

End Time: 8.50pm